

FCC Request for Waiver
SOUTHSIDE COMMUNITY SCHOOL – BEN 225922 – FY2019

March 27, 2019

Federal Communications Commission
Office of the Secretary
445 12th Street, SW
Washington, DC 20554 *(submitted electronically via ECFS)*

Request for Waiver – CC Docket No. 02-6

Form 471 Number(s): 191041264 and 191041504
Funding Request Number (FRN): 1999076147, 199076165, 1999076173, 1999076177
Funding Year: 2019-2020
Billed Entity Name: Southside Community School
BEN: 225922

Contact Information:

Contact Person Name: Melissa Costa
Contact Person Phone: 520-329-2444
Contact Person Fax: 520-623-7125
Contact Person E-Mail: mcosta@scstucson.org

Decision being appealed: Out of Window notification for FY2019

Background: The person who filed our Form 471's for FY2019 was attending to mountain time zone. She had been out sick for several weeks, and had to rush to solicit an emergency replacement NSLP caterer last minute the same day. We are currently updating our written policies and procedures to increase oversight and efficiency of E-Rate activities. We are requesting a waiver for these two Form 471's - Application # 19104124 and 191041504.

Summary and Requested Action: We request the FCC to grant our Waiver Request based on economic needs. We are a community school serving a low income, primarily Hispanic neighborhood with 100% qualifying for free breakfast and lunch. We provide many free programs to support our students including tutoring, clubs, After School Program, summer school, sporting events and family meals. We have attached the Customer Service Case from SLD. We appreciate your time and consideration.

Sincerely,

Melissa Costa, Grants Assistant

Telephone: 520-329-2444

mcosta@scstucson.org

Included below:

Att: SLD Out of Window Customer Service Case #271944

(submitted electronically via ECFS)

[Records](#) / [Customer Service Cases](#)

#271944 - FY2019 Out of Window Waiver Request

REOPEN CASE

[Summary](#) [News](#) [Related Actions](#)

Case Details

Topic	FCC Form 471 - Form Questions	Form Type	FCC Form 471
Status	Closed	Form Number	191041264,191041504
Priority	High	Created By	Melissa Costa
Inquiry Type	Web	Created On	3/28/2019 3:36 AM EDT
		Organization	SOUTHSIDE COMMUNITY SCHOOL

Case Description

Description The person who filed our Form 471's for FY2019 was attending to our mountain time zone. Also she had been out sick for several weeks and suddenly needed to solicit an emergency replacement NSLP caterer last minute at the same time. Can we request a waiver for these two Form 471's: 191041264 and 191041504. Thank you.

Case Artifacts

Documents			Attachments	
Name	Uploaded By	Upload Date	Attachment	Attachment Type
USAC_FCC_FORM_471_APPLICATION_191041264_CERTIFIED Cat 1	Melissa Costa	3/28/19 3:36 AM	No items available	
USAC_FCC_FORM_471_APPLICATION_191041504_CERTIFIED Cat 2	Melissa Costa	3/28/19 3:36 AM		

Case Thread

User	Note	Date

User	Note	Date
USAC	<p>If you have filed or will need to file your FCC Form 471 outside of the filing window, there is not an available procedure to request an extension from USAC; however, you may submit a waiver request to the FCC. A waiver is a request to waive an FCC policy, rule, or deadline such as the FCC Form 471 application filing window deadline. Please follow these steps:</p> <p>1. Follow all pertinent program rules, including:</p> <ul style="list-style-type: none"> • Posting an FCC Form 470, if you have not already, except in cases of allowable exceptions such as for a multi-year contract that was signed pursuant to a previous FCC Form 470, a contract for which you are exercising an eligible voluntary extension, a state master contract, and for low-cost high-speed business class Internet services. • Waiting at least 28 days after the FCC Form 470 (and RFP, if applicable) was posted -- or longer, if required by state or local procurement rules - before choosing a service provider and signing a contract (if applicable). <p>2. File and certify the FCC Form 471 as soon as possible, if you have not already. You will receive a notification that your form was filed outside of the filing window. Forms filed outside of the filing window will not be considered for funding, unless the FCC grants a waiver request:</p> <p>3. File a waiver request with the FCC as soon as possible after your FCC Form 471 has been submitted. The waiver request can be submitted to the FCC through their Electronic Comment Filing System (ECFS).</p> <p>a. Go to the ECFS "Submit a FILING" page: https://www.fcc.gov/ecfs/filings b. Enter "02-6" in the "Proceeding" field. c. Provide the information requested. (There are certain fields that are not applicable, such as the "Report Number" or "Bureau ID Number.") Be sure to choose "WAIVER" from the dropdown menu in the "Type of Filing" field. d. Click "Upload Documents" to open an upload window and attach a letter requesting the waiver request and any supporting documentation. You may also drag and drop the file(s) into the "Upload Documents" field.</p> <p>The FCC requires the following information to be included in the waiver request:</p> <ol style="list-style-type: none"> 1. A statement setting forth the party's interest in the matter presented for review. 2. A full statement of relevant, material facts with supporting affidavits and documentation. 3. The question presented for review, with reference, where appropriate, to the relevant Commission rule, order or statutory provision. 4. A statement of the relief sought and the relevant statutory or regulatory provision pursuant to which such relief is sought. 5. Review the form, make any necessary changes, and then submit the waiver request. <p>For additional assistance:</p> <ul style="list-style-type: none"> • Additional information and instructions can be found under the heading "Submitting Window Waivers" in the July 29, 2016 Schools and Libraries News Brief: http://www.usac.org/sl/tools/news-briefs/preview.aspx?id=710 • Waiver request guidance can also be found under the heading "To File an Appeal with the FCC" on the appeals page of the Schools and Libraries website: http://www.usac.org/about/about/program-integrity/appeals.aspx • For assistance with using ECFS, please contact the ECFS Help Desk at 202-418-0193 or via email at ECFSHelp@fcc.gov. 	3/28/2019 8:45 AM EDT

Case Contact

Case Contact Melissa Costa